



New Hire Reporting

New Hire Reporting facts

- Employers who file W-4s
- Must be reported within 20 calendar days
 - Employee returning to work
 - Employee left off payroll for more than 180 days
 - Layoff
 - Medical leave
 - Leave of absence
- Non-compliance penalty \$25 per employee
- \$500 civil penalty for conspiracy

Let DPSI manage your New Hire Reporting

- Employee data access
- Expedite reports quickly
- Avoid non-compliance with state